“TAKE YOUR CHILD TO WORK DAY” PARENT/GUARDIAN CONSENT FORM

___________________________________________ has my permission to participate in First United Methodist School’s “Take Your Child to Work Day.” I will make all necessary arrangements for my child’s activities on Thursday, April 25, 2013, and will be responsible for the safety and well-being of my child.

___________________________________________ Parent/Guardian Signature

Name of Business: _________________________________________________________

Occupation: ______________________________________________________________

Address of Business: _______________________________________________________

Phone # of Business: _______________________________________________________

Person(s) to be observed: ___________________________________________________

Job description: __________________________________________________________

“TAKE YOUR CHILD TO WORK DAY” EMPLOYER CONSENT FORM

Dear Employer:

The above named student has been given permission by his/her parent to participate in First United Methodist School’s celebration of “Take Your Child to Work Day,” April 25, 2013. This involves a child of an employee shadowing his/her parent for the day while observing and taking notes. This will allow the student to recognize that there is relevance and need for school skills and subjects in the working world, while expanding the student’s knowledge and empathy for areas of responsibility and challenges his/her parent has on the job. It will also encourage parent involvement in career awareness. It is necessary to obtain permission for the student to spend the day observing his/her parent at work. This visit is not intended to disrupt the normal work day of any employee. The student will be observing, taking notes, and possibly taking photos and/or recording interviews if given permission. This information will be collected by the teacher when the student returns to school. It is hoped that with your help these employees of the future will develop a more realistic awareness of their future roles and responsibilities in the working world. Please sign this form to indicate your willingness to have the above named student participate in “Take Your Child to Work Day.” Thank you.

______________________________________________________________ Employer Signature

______________________________________________________________ Employer Name (printed)

______________________________ Position _______________________Telephone Number

The student named above has completed all of the necessary paperwork required for participation in First United Methodist School’s “Take Your Child to Work Day.” He/She will not be counted as absent from school on April 25, 2013.

___________________________________________ Teacher Signature   ________________ Grade
First United Methodist School  
Kindergarten – Second Grade  
Take Your Child to Work Day Follow-up Activity Packet

In order to make your participation in “Take Your Child to Work Day” more meaningful, it is your responsibility to do the following “Follow-up Activity.” Turn this in on April 26, 2013. (Parents may help by writing down what the student dictates.)

Student Name ____________________________________________

1. Who did you follow to work today?

________________________________________________________________________

2. The career or job that I observed today was:

________________________________________________________________________

3. The thing I liked best about the career or job:

________________________________________________________________________

4. The thing I did not like about the career or job:

________________________________________________________________________

5. What are some of the things you observed today:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

6. When I grow up, I would like to become a:

________________________________________________________________________

The reason I want to become this is:

________________________________________________________________________

________________________________________________________________________
Page 2 of required activity to be turned in April 26, 2013.

Student Name ____________________________________________

Draw a picture of the career or job you observed at “Take Your Child to Work Day.”

Write about your picture (parents may help by writing down what the student dictates:)

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________
SKILLS - How I Saw Them Being Used
You are learning new skills in all of your subjects each day in school. The question that you might have is, “How are these skills going to be of use to me in the work world?” During your visit to your parent’s or another adult’s place of work, try to observe how the various skills that you learn in school are applied to the career.

1. Math Skills Used - Estimation, Problems (like story problems), computation (+, -, x, ÷). Why was being accurate necessary? What instruments or machines were used to help math computations?

2. Reading Skills Used - Main Idea, Varying Speed (skim, master, review), Reference Materials, Decoding context Clues. How often was reading needed? Why was comprehension needed?

3. Writing Skills Used - Sentences, Organizing, Correcting Errors, Re-writing, Completing Forms, Writing Letters, Spelling, Penmanship, and Grammar. Why is it so important to be able to have another person understand what you wrote?

4. Musical Skills Used

5. Life Skills Used


7. Social Studies Skills Used - Knowledge of place, direction, decision making.

8. Specific Worker Skills/Standards for work - What are they? Are they carried out? Are they enforced?

9. Team Work Skills

10. Speech Skills Used - Communicating orally, listening to instructions, main idea.
11. Art Skills Used

12. Physical Education Skills Used

13. Need To Understand One’s Responsibilities

14. Dependability (trustworthy, reliable)

15. Punctuality (on time when it or you are to be there)

16. Positive Attitude (can do or will try)

17. Reasoning (fact vs. opinion, identifying problems, coming to conclusions from data sources)

18. Learning Skills - locating information, knowing special vocabulary, following directions, following a schedule.

19. Interpersonal Relationships (getting along with other people)

20. Good Grooming and Health Habits

**Part 2** of required activity to be turned in April 26, 2013.

**An Interview**

Asking questions is a valuable learning experience. Use the following questions as a guide to interview your parent or the adult that you observed on “Take Your Child to Work Day” about their jobs. Record their answers on your note sheets. You may add more questions to your interview.

1. What is the title of your position?

2. Where is your place of employment?
3. What is the basic nature of your job?
_______________________________________________________________________

4. What is the most important part of your job?
_______________________________________________________________________

5. What courses in school would make the training of your job easier?
_______________________________________________________________________

6. What college or technical school would you suggest?
_______________________________________________________________________

7. What courses in college are required?
_______________________________________________________________________

8. Are there any degree requirements?
_______________________________________________________________________

9. How many years of training are required?
_______________________________________________________________________

10. Is an apprenticeship required? Special training?
_______________________________________________________________________

11. What personal qualifications must you have?
_______________________________________________________________________

12. Describe a normal day on the job.
_______________________________________________________________________

13. What are your main responsibilities?
_______________________________________________________________________

14. What are the advantages and disadvantages of your job?
_______________________________________________________________________

15. How many hours are spent on the job?
_______________________________________________________________________

16. Do you use any equipment?
_______________________________________________________________________

17. Do you have to wear any special uniforms? Is there a dress code?
_______________________________________________________________________
18. In what location are jobs found in this occupation?

_____________________________________________________________________________

19. Is there a lot of travel involved?

_____________________________________________________________________________

20. Are memberships in organizations required or suggested?

_____________________________________________________________________________

21. Is licensing or certification required?

_____________________________________________________________________________

22. Is more schooling or training required throughout the years?

_____________________________________________________________________________

23. Do you have immediate supervisors or associates in your job?

_____________________________________________________________________________

24. What are some related careers?

_____________________________________________________________________________

25. What is the beginning salary today for this career?

_____________________________________________________________________________

26. What caused you to become what you are today?

_____________________________________________________________________________

27. Are there other benefits included with your salary?

_____________________________________________________________________________

28. Are there equal opportunities for men and women?

_____________________________________________________________________________

29. Is there anything you would like to change about your job?

_____________________________________________________________________________

30. What important advice can you give me concerning this career?

_____________________________________________________________________________